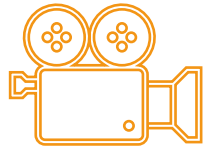


Level 6 and 7 Qualifications for Leaders and Managers

Housekeeping



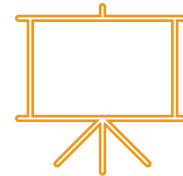
This session is being recorded

The session is being recorded, which will be sent to all attendees after the webinar.



Everyone is on mute

Everyone is on mute



Slides

The slides will be sent to all attendees alongside the recording after the webinar



Questions

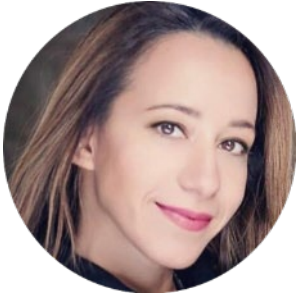
Please add your questions into the question function on the control panel. Will we endeavour to answer all questions.



If the session cuts off

Please use the original webinar link to gain access back into the session.
To join over the telephone, select “Phone Call” in the Audio pane and the dial-in information will be displayed

Speakers



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Agenda

1 Quick overview of the new qualifications

2 Questions so far

3 Approval and retirement

4 Assessment

5 Support for customers

6 Questions and answers

ILM Level 6

Award/Certificate/Diploma
in Leadership and
Management (8360)

ILM Level 7

Award/Certificate/Diploma/
Extended Diploma in
Strategic Leadership and
Management (8618)

Structure

Level	Award	Certificate	Diploma
Level 6	Minimum of 5 credits	Minimum of 15 credits	Minimum of 40 credits

Level	Award	Certificate	Diploma	Extended Diploma
Level 7	Minimum of 7 credits	Minimum of 15 credits	Minimum of 40 credits	Minimum of 60 credits

Level 6 - GLH, TQT, Qualification Codes

Qualification title	Min GLH	TQT	Qualification Codes
Level 6 Award in Leadership and Management (8360)	10	50	11 – Qualification route 61 – Dual accreditation/mapped
Level 6 Certificate in Leadership and Management (8360)	27	150	21 – Full Qualification route 22 – Top up route 62 – Dual accreditation/ mapped
Level 6 Diploma in Leadership and Management (8360)	67	400	31 – Full Qualification route 32 – Top up route 63 – Dual accreditation/ mapped

Level 7 - GLH, TQT, Qualification Codes

Qualification title	Min GLH	TQT	Qualificaion codes
Level 7 Award in Strategic Leadership and Management (8618)	15	70	8618 -11 – Full Qualification route 8618 - 61 – Dual accreditation/mapped
Level 7 Certificate in Strategic Leadership and Management (8618)	25	150	8618 - 21 – Full Qualification route 22 – Top up route 62 – Dual accreditation/ mapped
Level 7 Diploma in Strategic Leadership and Management (8618)	66	400	31 – Full Qualification route 32 – Top up route 63 – Dual accreditation/ mapped
Level 7 Extended Diploma in Strategic Leadership and Management (8618)	90	600	41 – Full Qualification route 42 – Top up route 64 – Dual accreditation/mapped



Approval and retirement



Approval

Level 6

Full qualification approval will be required

Level 7

Full qualification approval will be required in most instances

Fast Track Approval is available to centres who have dual accredited programmes **8617 (level 7 only)**

- Can be achieved through completion of a Fast Track qualification approval form
- There is no charge for a fast track
- Once the form has been processed and approved, learners can be registered
- Please remember to **fully** complete the form before emailing to

quality@cityandguilds.com



Application for fast track qualification approval

Fast track approval is a streamlined approval process for existing centres. Typically, it is used when

- a qualification is replaced or updated.
- approval for an N/SVQ would automatically entitle the centre to offer the corresponding VRQ.

The qualification(s) listed below indicate those you may currently offer that would now entitle you to fast track approval for the new qualification(s) overleaf.

If you are unsure of your centre's status regarding your eligibility for fast track approval, please contact the Quality Team. Once completed, please send this form to quality@cityandguilds.com

Centre name

Centre number

Address

Postcode

Name of contact

E-mail address

Telephone number

Please tick the boxes of the qualifications below you **currently offer** which will be replaced

Qualification number							Level	Title	Tick
8	6	1	7	/	5	1	7	Award Leadership and Management (dual accreditation)	<input type="checkbox"/>
8	6	1	7	/	6	2	7	Certificate Leadership and Management (dual accreditation)	<input type="checkbox"/>
								Diploma Leadership and Management (dual accreditation)	<input type="checkbox"/>

Dual accreditation / mapped customers

Approval



Full remap required – contact will be made by the HE Partnership Manager Julie Rowlett or MOD Gemma Edwards



Fast Track approval will be given where no change to the modules/units are required

Where new modules and or units are to be included a remap will be required as well

Fees

NEW 2023 ILM QUALIFICATIONS	Full		Top up	
	Fee code	Fee	Fee code	Fee
Level 6 Award in Leadership and Management	8360-11 / 61	£141		
Level 6 Certificate in Leadership and Management	8360-21 / 62	£209	8360-22	£100
Level 6 Diploma in Leadership and Management	8360-31 / 63	£276	8360-32	£100
Level 7 Award in Strategic Leadership and Management	8618-11 / 61	£148		
Level 7 Certificate in Strategic Leadership and Management	8618-21 / 62	£220	8618-22	£100
Level 7 Diploma in Strategic Leadership and Management	8618-31 / 63	£290	8618-32	£100
Level 7 Extended Diploma in Strategic Leadership and Management	8618-41 / 64	£310	8618-42	£100

Existing qualification **registration** end dates

- Award and Diploma in Management (8316) – **31st August 2024**
- Award, Certificate and Diploma in Leadership and Management (8617) – **31st August 2024**

Existing qualification **certification** end dates

- Award and Diploma in Management (8316) – **31st August 2027**
- Award, Certificate and Diploma in Leadership and Management (8617) – **31st August 2027**



Assessment



Assessment Strategy

Unit assignment



Assessment

Assessment requirements

Assessment types

Word count

Support

Types of product evidence

Selecting and Preparing Evidence

| Assignment: 601 Developing Personal Effectiveness and Impact

Aim: In relation to your current management role and duties you will utilise meta skills and apply your understanding of crisis management, agility and resilience to develop personal effectiveness and impact. This will be in the context of your organisation, or one with which you are familiar.

All Assessment Criteria and Assessment Requirements must be met and utilised to structure your assignment, supported by work-product evidence. (Refer to the Units or Results Sheets for Assessment Requirements (Sufficiency)).

It is recommended that before you start this assignment you discuss with your tutor how you intend to put your learning into practice as evidence of skills applied in real-work situations is required.

Suggested word counts and timings are provided. Where assessment methods are combined the word counts and timings should be adjusted proportionately:

- Written Assignments: word count 2,750, plus relevant Appendices/Annexes. At Level 6 there is an expectation that you write concisely.
- Presentations: must be recorded, 25 minutes, and accompanied by slides and speaker notes.
- Professional Discussions: must be recorded, 25 minutes, and accompanied by a summary of timestamps of where criteria are met.

Assignment Task	Assessment Criteria The learner can:
<p>Learning Outcome 1 The learner will be able to apply the meta skills required for an effective <u>manager</u></p> <p>You must appraise a minimum of two personal communication skills detailing why these are needed at management level. (AC1.1)</p> <p>You must then assess a minimum of two personal critical thinking skills detailing their relevance to problem solving at management level. (AC1.2)</p> <p>You will <u>compare and contrast</u> at least two creative tools/techniques or models applicable at management level. (AC1.3)</p> <p><u>Finally</u> you must produce a SMART action plan that enhances all four personal meta skills including:</p> <ul style="list-style-type: none">• communication• critical thinking• problem solving• creative thinking <p>(AC1.4)</p>	<p>AC1.1 Appraise own communication skills and their use within the management role.</p> <p>AC1.2 Assess own skills in critical thinking and its relevance to problem solving at management level.</p> <p>AC1.3 Compare and contrast creative thinking tools/techniques or models applicable at management level.</p> <p>AC1.4 Produce an action plan to enhance own 4 meta skills.</p>

Assessment - Results Sheets

Results Sheet: 601 Developing Personal Effectiveness and Impact

Instructions for Assessment

Assessment must be conducted with reference to the Assessment Criteria (AC) and Assessment Requirements (Sufficiency). Learners must ensure that they provide multiple examples/references, for example, when required.

Assessors will award a 'Pass' or 'Referral' for each AC.

In order to Pass the unit, every Assessment Criteria must be demonstrated by meeting the Assessment Requirements (Sufficiency).

Referral would occur if the learner **does not**:

provide sufficient evidence where the AC asks for from more than one model/activity, for example.

provide evidence that meets the demand of the verb. e.g., The verb is 'evaluate,' however only an explanation or description is provided.

provide the breadth and depth required e.g., provides an aspect of a process but does not show breadth of knowledge/skill or show depth of understanding of the process.

Centre Number:		Centre Name:	
Learner Registration:		Learner Name:	

Learning Outcome 1		
The learner will be able to apply the meta skills required for an effective manager.		
Assessment Criteria	Assessment Requirements - Pass	Pass/Referral & Assessor feedback
AC1.1 Appraise own communication skills and their use within the management role	The learner must appraise a minimum of two personal communication skills detailing why these are needed at management level.	Pass/Referral
AC1.2	The learner must assess a minimum of two personal critical thinking skills detailing their relevance to problem solving at management level.	Pass/Referral

Assess own skills in critical thinking and its relevance to problem solving at management level		
AC1.3 Compare and contrast creative thinking	The learner must <u>compare and contrast</u> at least two creative tools/techniques or models applicable at management level.	Pass/Referral

Miscellaneous Questions:

Referencing guidance:
[Guidance to avoid Plagiarism](#)

Is funding available for these qualifications?



Institute of Leadership: student and tutor membership



[Find out more](#)



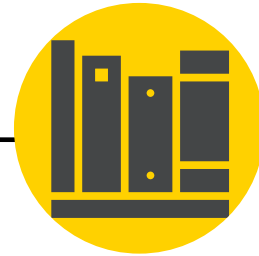
Dimensions of
leadership resources



Webinars, podcasts,
blogs and videos



Worksheets



Research reports



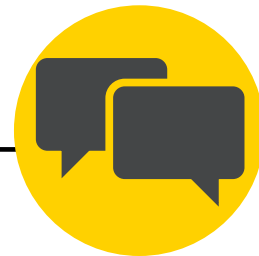
Diagnostic tools



Career tools



Edge journal



Forums (The Hub)

Digital Credentials



Questions





Support



We're here to support you



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Jill Hansen

ILM Technical Advisor

Jill.Hansen@i-l-m.com



Julie Rowlett

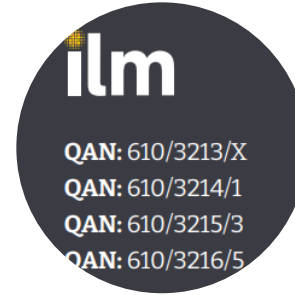
**Higher Education
Partnership Manager**

Julie.Rowlett@i-l-m.com

Where to find the qualification information



Level 6 Award
Certificate Diploma in
Leadership and
Management (i-l-
m.com)



Level 7 Award
Certificate Diploma
Extended Diploma in
Strategic Leadership
and Management (i-l-
m.com)



Microsoft Word -
ILM QHB 8618 v1.0
(i-l-m.com)



Microsoft Word -
ILM QHB 8360 v1.0
(i-l-m.com)

Qualification Handbook contains:

- Centre requirements
- Assignment briefs
- Assessment guidance
- Guidance for delivery
- Suggested reading resources

Appendix A Guidance for Delivery

The GLH and TQT are based on unitised delivery. More efficient delivery of units is shown below. Some ACs will appear under multiple subjects.

Subject	320 Team Building & Resource Mgmt.	321 Building a High Performance Team	322 Managing Self	323 Communications, Interpersonal Skills
Leadership				
Styles	AC1.1			
Theories/models		AC 1.1		
Managing People				
	AC 2.1			
Coaching	AC 2.2			
	AC 2.3			
Learning styles		AC 2.1		
Giving feedback		AC 2.2		
Emotional intelligence		AC 2.3		
		AC 2.4		
Team Building and Resource Management				
<p>For current Team Leader/Supervisor role and duties you will explain your ability to effectively support and develop individuals and teams in achieving high performance. You will also effectively manage resources and</p>				
<p>Assessment and Assessment Requirements must be met and utilised to structure and report by work-product evidence. (Refer to the Units or Results Sheets</p>				

Assignment: 320 Team Building and Resource Management

Aim: In relation to your current Team Leader/Supervisor role and duties you will explain your knowledge of how to effectively support and develop individuals and teams in achieving objectives and improving performance. You will also effectively manage resources and change.

All Assessment Criteria and Assessment Requirements must be met and utilised to structure your assignment, supported by work-product evidence. (Refer to the Units or Results Sheets for Assessment Requirements (Sufficiency)).

It is recommended that you discuss the assignment with your line manager to explore and agree how the task could be used to support the needs of your employer (as well as evidencing your learning as part of completing your ILM qualification).

Evidence of skills applied in real-work situations is required

Typical word counts and timings are provided. Where assessment methods are combined the recommended word counts and timings should be adjusted proportionately.

- Written Assignments: word count 2,250 +/- 10%, plus relevant Appendices/Annexes. At Level 3 there is an expectation that you write concisely.
- Presentations: must be recorded, limited to 20 minutes, and accompanied by slides and speaker notes.
- Professional Discussions: must be recorded, limited to 20 minutes, and accompanied by a summary of timestamps of where criteria are met.

Assignment Task	Assessment Criteria
<p>Learning Outcome 1 The learner will be able to understand leadership styles and how to facilitate cross team working to support the delivery of organisational objectives.</p> <p>You are asked to explain two leadership styles. Your answer should include:</p> <ul style="list-style-type: none"> the potential strengths and weaknesses of each of the leadership styles three ways each leadership style could be used to improve performance. (AC1.1) <p>You are asked to explain three ways that you could facilitate cross team working in an organisation. (AC1.2)</p>	<p>The learner can:</p> <p>AC1.1 Explain leadership styles and how they can be used to improve performance.</p> <p>AC1.2 Explain how the facilitation of cross team working helps to drive the achievement of objectives.</p>



Thank you!