

---

# Quick guide to ILM fees

Malaysian Ringgit (MYR) version 1.0

---

1 January 2019 – 31 December 2019

---



# Your guide to ILM programmes and fees

ILM gives organisations and training providers the support they need to develop effective leaders. ILM is a leading specialist provider of leadership, coaching and management qualifications and accredited training. Our expertly-designed and flexible qualifications allow you to tailor your training to meet your organisation's unique needs – and we're committed to offering you premium quality at a reasonable price.

Over 70,000 people improve their skills with ILM each year, with ILM Approved Centres developing more leaders than anyone else. Working with ILM gives you the chance to help employees gain the right leadership skills through trusted, quality assured training. This one-stop guide contains the fees relevant to ILM customers/partners. They're presented here in an easy-to-navigate guide including payment routes for ILM qualifications, training and service.



**"Having our courses accredited by ILM was a key strategic move for us. This has expanded the marketability of our programmes and allowed us to tap into international markets with our training products."**

**Ms Valerie Viera,**  
Chief Executive Officer, Jamaica Business Development Corporation

Approval fees	MYR
Centre Approval	15,000
Recognised Provider Approval	7,200
Centre add-on (L2–5)	1,500
Centre add-on (L6–7)	3,000
Programme add-on (1x programme)	1,500
Recognised Provider Upgrade to Centre Approval	7,800
Minimum yearly registration spend	5,000

Appeal fees	MYR
1 credit assessment	160
2–3 credit assessment	180
4–5 credit assessment	250
6–8 credit assessment	300
9 or more credit assessment	490

Additional fees	MYR
Cancellation of visit with less than five days' notice	2,100
Additional quality assurance remote sampling activity	900
Additional quality assurance visit or advisory visit	2,100
Approved status for satellites	5,000
Replacement certificates	220
Additional Centre Plaque	240
Transcript fee	220
Verification check	220
Assisted service administrative charge	180

# Your guide to ILM programmes and fees

## Registration fees

	Full (MYR)	Unit (MYR)		
		Reg fee	UC fee	QC fee
Level 2 Award for Young Leaders	296			
Level 2 Award	508	150	144	180
Level 2 Certificate	644			
Level 3 Award	518	150	156	180
Level 3 Certificate	721			
Level 3 Diploma	1,005			
Level 4 Award	568	150	168	180
Level 4 Certificate	753			
Level 4 Diploma	1,070			
Level 5 Award	622	150	186	180
Level 5 Certificate	846			
Level 5 Diploma	1,129			
Level 6 Award	741	150	198	180
Level 6 Diploma	1,267			
Level 7 Award	770			
Level 7 Certificate	1,158			
Level 7 Diploma	1,502			
Endorsed	432			
Development	307			

## ILM Assessment Service

ILM Assessment Service is a cost-effective and quality-assured way to support you with a major part of your workload. Because the assessment team is at the heart of ILM, they know our qualifications inside out. Marking assessments through the ILM Assessment Service is available for several of our most popular qualifications, including Leadership and Management and Coaching and Mentoring. This reduces the need for marking and internal verification. This service's fees are available from your Business Development Manager.

## ILM Assured

ILM Assured is robust quality standard that recognises excellence in leadership and management training programmes that don't lead to a regulated qualification. From short courses and induction training, to longer-term development plans, this flexible solution provides a mark of excellence that will set your training apart.

As leading specialists in leadership, management and coaching skills development, we provide:

- ❖ Expert recognition of training delivery quality
- ❖ A benchmark report indicating where training meets or exceeds the standard and any areas for development
- ❖ The ILM Assured logo to promote your programme(s)
- ❖ An ILM Assured certificate for all participants
- ❖ Digital credentials that recognise an online portfolio of growing skills
- ❖ Free access to digital learning resources with tutor and student membership of the Institute of Leadership & Management
- ❖ A dedicated account manager to support you every step of the way

Speak to your Business Development Manager for pricing information.

# Your guide to ILM programmes and fees

## ILM Training resources

Designed to help organisations create development programmes specific to their needs.

Taking a blended learning approach, ILM's Digital Learning Library combines 67 animated bite-sized videos with 134 'good to know' factsheets and 'good to do' follow-up action plans to provide a dynamic learning experience to managers at all levels.

Our innovative eWorkbooks cover a range of leadership and management topics and are presented in a refreshing and absorbing way to ensure your learners stay engaged throughout their programme.

Digital Learning Library	MYR
67 videos	48,000
25 videos	24,000
15 videos	15,000
4 videos	6,000

Leadership & Management eWorkbooks	MYR
Single	2,100
Bundle of 5 workbooks	9,000
Bundle of 10 workbooks	15,000
Bundle of 15 workbooks	18,000

### Benefits

- ❖ Content can be used to enhance existing development programmes or as a stand-alone learning tool
- ❖ Training resources can be easily loaded onto any online learning management system, as well as tablets and mobile devices
- ❖ Topics are applicable and useful to managers at all levels
- ❖ Attractive easy-to-use online learning



## Terms and Conditions

ILM reserves the right to change the fees in this document during the financial year, however such changes are normally an exception. In case of such changes, ILM will notify affected centres in writing. We will apply the appropriate tax depending on your location.

Please consult your contract with ILM to confirm which qualifications you hold approval for, and the corresponding qualification code. This code is required when registering learners on the Walled Garden.

The Initial Centre Approval fee gives you approval for two qualifications which must be registered with us at the approval stage. The contractual minimum spend for customers delivering ILM qualifications or programmes is MYR 5,000.

Please note that Approval Fees are not refundable.

For full details and Terms and Conditions of approval please refer to the ILM website. [www.i-l-m.com/customer-handbook](http://www.i-l-m.com/customer-handbook)

## Contact us:

City & Guilds, Lot 3.03 Level 3  
Bangunan TH Uptown 3  
No.3 Jalan SS21/39  
Damansara Utama, 47400 Petaling Jaya  
Selangor Darul Ehsan, Malaysia

**T** +60 376 65 8305

**E** [enquiries.malaysia@cityandguilds.com](mailto:enquiries.malaysia@cityandguilds.com)

## ILM

No 1 Newlands Court  
Attwood Road  
Burntwood, WS7 3GF  
United Kingdom  
**T** +44 (0) 1543 266867