



A City & Guilds Group Business



Quick guide to ILM fees

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Your guide to ILM programmes and fees

ILM gives organisations and training providers the support they need to develop effective leaders. ILM is a leading specialist provider of leadership, coaching and management qualifications and accredited training. Our expertly-designed and flexible qualifications allow you to tailor your training to meet your organisation's unique needs – and we're committed to offering you premium quality at a reasonable price.

Over 70,000 people improve their skills with ILM each year, with ILM Approved Centres developing more leaders than anyone else. Working with ILM gives you the chance to help employees gain the right leadership skills through trusted, quality assured training. This one-stop guide contains the fees relevant to ILM customers/partners. They're presented here in an easy-to-navigate guide including payment routes for ILM qualifications, training and service.

Approval fees	HKD
Centre Approval	30,000
Provider Recognition	14,400
Recognised Provider upgrade to Centre Approval	15,600
Centre add-on (L2–5)	3,000
Centre add-on (L6–7)	6,000
Programme add-on (1x programme)	3,000
City & Guilds Centre Approval per ILM qualification	3,000
Minimum yearly registration spend	12,000

Additional fees	HKD
Cancellation of visit with less than five days' notice	4,200
Additional quality assurance remote sampling activity	1,800
Additional quality assurance visit or advisory visit	4,200
Approved status for satellites	6,000
Replacement certificates	410

Appeal and Re-assessment fees	HKD
1 credit assessment	320
2–3 credit assessment	360
4–5 credit assessment	500
6–8 credit assessment	600
9 or more credit assessment	980



“We chose to work with ILM because they offer a huge choice of different units, and we are able to tailor the programme according to what individuals need. They also provide a huge variety of tools to help complete the course, including extra learning resources, complimentary membership to the website, and much more, which makes it easy for the trainer and learner to get everything they need to succeed.”

Xialu Yu, Senior Training Supervisor, Serco

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Registration fees HKD

	Full	Unit		
		Reg fee	UC fee	QC fee
Level 2 Award for Young Leaders	567			
Level 2 Award	950	150	144	180
Level 2 Certificate	1,220			
Level 3 Award	980	150	156	180
Level 3 Certificate	1,360			
Level 3 Diploma	1,880			
Level 4 Award	1,060	150	168	180
Level 4 Certificate	1,420			
Level 4 Diploma	2,000			
Level 5 Award	598	150	186	180
Level 5 Certificate	813			
Level 5 Diploma	1,086			
Level 6 Award	712	150	198	180
Level 6 Diploma	1,218			
Level 7 Award	740			
Level 7 Certificate	1,113			
Level 7 Diploma	1,444			
Endorsed	415			
Development	295			

ILM Assessment Service

ILM Assessment Service is a cost-effective and quality-assured way to support you with a major part of your workload. Because the assessment team is at the heart of ILM, they know our qualifications inside out. ILM Assessment Service is available for several of our most popular qualifications, including Leadership and Management and Coaching and Mentoring. This reduces the need for marking and internal verification. This service's fees are available from your Business Development Manager.

Terms and Conditions

ILM reserves the right to change the fees in this document during the financial year, however such changes are normally an exception. In case of such changes, ILM will notify affected centres in writing.

Please consult your contract with ILM to confirm which qualifications you hold approval for, and the corresponding qualification code. This code is required when registering learners on the Walled Garden.

The Initial Centre Approval fee and the Initial Provider Recognition Fee give you approval for two qualifications or programmes, which must be registered with us at the approval stage. As of September 2017, new approved centres will need to register a minimum of HKD 12,000 worth of candidates annually.

Please note that Approval Fees are not refundable.

For full details and Terms and Conditions of approval please refer to the ILM website. www.i-l-m.com/customer-handbook

Contact us:

Your local ILM office

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