

Presentation Skills



This workshop shows individuals how to plan and deliver a presentation effectively and confidently.

Develop core presentation skills

Taking practical steps to improve your approach to presentations can mean more effective outcomes – so it's worth investing in.

So how can you improve your presentation skills? From information gathering and planning a structure through to tips on how to deliver your message effectively and handle questions, the skills learnt during this workshop will boost your confidence and help handle any nerves.

The workshop also covers presentation visual design tips, understanding the power of rehearsal, and editing guidance to avoid death by PowerPoint!

Workshop features

This ready-to-run workshop provides a practical, step-by-step approach to effective presentations, covering all aspects of presenting in a business context.

It builds both individual preparation and confidence as well as introducing tools, techniques and tips to make the most of your presenting opportunities.

After completing this workshop, **participants will be able to...**

- Understand how to plan an engaging presentation, deciding on the content and format to use
- Deliver engaging presentations which convey information effectively and confidently manage an audience
- Build confidence in presenting with purpose
- Practice their influencing skills when delivering, managing the audience, and creating buy-in