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Participant support component

The organisation ensures that all those involved in the programme are briefed and supported.

3.1 Communication

Quality statement:

Processes are in place for communicating clearly and accurately to participants:

- Availability of the training programme
- Programme information
- Any changes/updates to the programme

Approval evidence:

- Marketing information
- Participant approval criteria
- Participant guidance materials

3.2 Induction

Quality statement:

Induction plan for participants, including:

- Aims & objectives of the programme
- The expected learning hours
- The delivery method
- Support available
- Assessment requirements (where applicable)

Approval evidence:

- Induction plan
- Approval discussion

