



ILM Level 6

Diploma in School Business Management

Who is this qualification for?

The Level 6 Diploma in School Business Management is designed for senior members of non-teaching staff working across small groups of schools or a single large school. These School Business Managers (SBMs) will have high-level responsibility for managing human resources, finances and facilities. The qualification develops their knowledge and skills, enabling them to work more strategically and enhance their contribution in complex settings.

Benefits for individuals

- Expand your skills, knowledge and competences to play a lead role in the management of schools
- Enhance your contribution to the leadership and management of your school
- Extend your knowledge and understanding of teaching and learning in schools and the management of resources for learning
- Improve your research skills to understand the school as an organisation
- Develop skills in measuring the performance of schools, programme management, strategic financial management, organisational transformation and change management.

Benefits for schools

- Develop key members of non-teaching staff and improve management and leadership within your school
- Save up to one third of the headteacher's time – freeing them to lead learning
- Make a significant contribution to the effective financial management of the school
- Improve the support for teachers, increasing the leadership capacity within the school and improving educational outcomes for students.

This qualification builds high-level skills in school management through six mandatory units covering the management of school finances and programmes, measuring school performance and understanding and transforming schools as organisations.

Progression

This qualification will provide progression opportunities to other qualifications such as:

- ILM Level 6 Award or Diploma in Management
- ILM Level 7 Award, Certificate or Diploma in Leadership and Management.

Qualification overview

Qualification title	Credit value	Total qualification time	Structure
ILM Level 6 Diploma in School Business Management QAN: 601/5773/2	78 credits	780 hours	<ul style="list-style-type: none"> ● Three hours induction ● At least 10 hours tutorial support ● 6 mandatory units (78 credits)

*Refer to table below for unit details

Rules of combination

- Six mandatory units (total credit value of 78)

Overview of units

Reference	Unit title	Level	CV*	GLH**
8631-600	Enabling Learning	6	14	30
8631-601	Measuring School Performance	6	14	30
8631-602	Transforming Schools as Organisations	6	14	30
8631-603	Understanding the Leadership of Organisations	6	8	28
8631-604	Managing Strategic Finance	6	14	30
8631-605	Managing Programmes	6	14	30

*Credit value **Guided learning hours

Contact ILM

The ILM Customer Service Team is dedicated to providing the very best in customer care. If you need guidance on any aspect of leadership and management development, whether at an individual or organisational level, contact ILM.

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City & Guilds Limited (Registered Company 16513878) is the Awarding Organisation for ILM qualifications.

Learning resources

There is a range of materials available to support ILM qualifications through our online portal, Walled Garden, and the ILM website. Contact us to find out more.

Institute of Leadership & Management membership

All ILM learners receive a minimum of 12 months membership of the Institute of Leadership & Management, bringing access to a wealth of resources to support their leadership development.

Our ethos

Our qualifications combine innovative design with a strong focus on workplace performance. We believe this delivers well-rounded managers with a proven ability to perform to the required standards.