

ILM Level 2

Developing Leadership and Team Skills

Available routes

Award, Certificate and Diploma

Who is this qualification for?

Our new qualifications are designed to meet the evolving needs of learners, employers and training providers with a focus on:

- Aspiring or new team leaders and supervisors
- Employees with additional responsibilities seeking progression
- Learners balancing work and study with flexible routes to achievement

Progression opportunities

Successful learners can progress to a range of qualifications including:

- Level 3 Award in Leadership and Management Skills
- Level 3 Certificate in Leadership and Management Skills
- Level 3 Diploma in Leadership and Management Skills
- Level 3 Extended Diploma Leadership and Management Skills



Benefits for learners

Build confidence and progress careers

- Choose from Award, Certificate, or Diploma routes to fit goals.
- Modular structure to tailor learning to the role and aspirations.
- Flexible assessment approach through real-world evidence.
- Recognition of Prior Learning (RPL) can be supported by providers for faster progression.
- Clear progression pathways to level 3 and beyond for career growth.



Benefits for employers

Develop confident team leaders who can motivate, communicate, and manage effectively

- Supports organisational priorities: wellbeing, sustainability, and data-driven decision-making.
- Immediate workplace application improves performance and retention.
- Flexible programmes designed to fit around operational needs.
- Future-proof your workforce with inclusive and practical leadership skills.



Benefits for providers

Expand your offer and simplify delivery

- Fast-track approval for centres already delivering legacy level 2 qualifications.
- Flexible delivery options: classroom, blended, or workplace.
- Access SmartScreen, portfolio packs, and tutor guidance for smooth onboarding.
- Flexible assessment options, tailored to your learner's journey and needs.
- Content aligned with employer needs – wellbeing, sustainability, data-driven decisions.

Key qualification information

Qualification Title	City & Guilds qual number	GLH *	Total qual time	Structure
City & Guilds Level 2 Award in Developing Leadership and Team Skills (610/6867/6)	8722-11	30	65	Learners must achieve 1 mandatory unit and 1 optional unit
City & Guilds Level 2 Certificate in Developing Leadership and Team Skills (610/6868/8)	8722-21	120	245	Learners must achieve 1 mandatory unit and 7 optional units
City & Guilds Level 2 Diploma in Developing Leadership and Team Skills (610/6872/X)	8722-31	195	395	Learners must achieve 1 mandatory unit and 12 optional units

*Guided learning hours

Overview of units

Reference	Title	GLH *	Credit value	
8722-201	Personal and professional development as a senior team member	15	3	Mandatory
8722-202	Supporting team performance	15	3	Optional
8722-203	Responding to disagreements in the workplace	15	3	Optional
8722-204	Supporting the motivation of a team	15	3	Optional
8722-205	Equity, diversity and inclusion in the workplace	15	3	Optional
8722-206	Supporting organisational improvements	15	3	Optional
8722-207	Problem solving	15	3	Optional
8722-208	Decision making using data	15	3	Optional
8722-209	The organisation and its environment	15	3	Optional
8722-210	Record keeping and information management in the workplace	15	3	Optional
8722-211	Health, safety and wellbeing in the workplace	15	3	Optional
8722-212	Effective communication	15	3	Optional

Optional units to support development across different areas of leadership and management

Recommended units for learners looking to build skills across a range of leadership and management responsibilities.



For learners looking to progress into
people management

Reference	Title
8722-202	Supporting team performance
8722-203	Responding to disagreements in the workplace
8722-204	Supporting the motivation of a team
8722-205	Equity, diversity and inclusion in the workplace
8722-211	Health, safety and wellbeing in the workplace
8722-212	Effective communication
8722-213	Communication tools and techniques in the workplace
8722-214	Understanding stakeholders and meeting stakeholder needs



For learners who want to focus on
process or information management

Reference	Title
8722-206	Supporting organisational improvements
8722-207	Problem solving
8722-208	Decision making using data
8722-209	The organisation and its environment
8722-212	Effective communication
8722-213	Communication tools and techniques in the workplace
8722-214	Understanding stakeholders and meeting stakeholder needs



For learners looking to progress into
project management

Reference	Title
8722-207	Problem solving
8722-208	Decision making using data
8722-210	Record keeping and information management in the workplace
8722-212	Effective communication
8722-213	Communication tools and techniques in the workplace
8722-214	Understanding stakeholders and meeting stakeholder needs
8722-215	Providing support to external stakeholders

Contact ILM

The ILM Customer Service Team is dedicated to providing the very best in customer care. If you need guidance on any aspect of leadership and management development, whether at an individual or organisational level, contact ILM.

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Institute of Leadership membership

All ILM learners receive a minimum of 12 months membership to the Institute of Leadership, bringing access to a wealth of resources to support their leadership development.

Our ethos

Our qualifications combine innovative design with a strong focus on workplace performance. We believe this delivers well-rounded managers with a proven ability to perform to the required standards.

