

## ILM Level 5

# Certificate and Diploma in Action Learning Facilitation



### Who are these qualifications for?

The Level 5 Certificate and Diploma in Action Learning Facilitation are designed for middle and senior managers responsible for organising and facilitating action learning. These qualifications aim to provide learners with the knowledge and skills to set up and run an action learning programme for the first time and adopt best practice. Managers also have the opportunity to accredit their experience through attaining formal qualifications.

### Benefits for individuals

- Get a thorough understanding of the role of action learning facilitator
- Make a business case for action learning in your organisation
- Develop and review the necessary self-awareness, communication and interpersonal skills
- Design and deliver an action learning programme, with supervision.

### Benefits for employers

- Implement action learning in your organisation for effective succession planning and problem-solving at all levels of an organisation
- Benchmark your action learning programme against best practice
- Transfer of skills to the workplace through the implementation of an action learning programme.

At Certificate level, there are three mandatory units which cover improving performance through action learning, reviewing own ability to facilitate and support action learning, and facilitating action learning. At Diploma level, there is an additional unit which requires learners to design and deliver 100 hours of action learning facilitation, under their training provider's supervision.

### Progression

Successful completion of this qualification will provide progression opportunities to other qualifications such as the ILM Level 5 Extended Diploma in Leadership and Management.

## Qualification overview

| Qualification title  | Credit value | Total qualification time | Structure   |
|--|--------------|--------------------------|---|
| <b>Level 5 Certificate in Action Learning Facilitation</b><br>QAN: TBC | 20 credits   | 200 hours                | <ul style="list-style-type: none"> <li>● Two hour induction</li> <li>● At least three hours tutorial support</li> <li>● Three mandatory units*</li> </ul> |
| <b>Level 5 Diploma in Action Learning Facilitation</b><br>QAN: TBC     | 40 credits   | 400 hours                | <ul style="list-style-type: none"> <li>● Two hour induction</li> <li>● At least three hours tutorial support</li> <li>● Four mandatory units*</li> </ul>  |

\*Refer to table below for unit details

## Rules of combination

### Certificate

- Three mandatory units (total credit value of 20)

### Diploma

- Four mandatory units (total credit value of 40)

## Overview of units

| Reference | Unit title   | Level | CV* | GLH** | Mandatory*** |
|-----------|--|-------|-----|-------|--------------|
| 8759-500  | Improving Performance Through Action Learning                | 5     | 5   | 18    | C D          |
| 8759-501  | Review Own Ability to Facilitate and Support Action Learning | 5     | 8   | 9     | C D          |
| 8759-502  | Facilitating Action Learning                                 | 5     | 7   | 10    | C D          |
| 8759-503  | Undertaking an Extended Period of Supervised Action Learning | 5     | 20  | 10    | D            |

\*Credit value \*\*Guided learning hours \*\*\*C=Certificate D=Diploma

### Contact ILM

The ILM Customer Service Team is dedicated to providing the very best in customer care. If you need guidance on any aspect of leadership and management development, whether at an individual or organisational level, contact ILM.

**T 01543 266867**

**E customer@i-l-m.com**

ILM is a City & Guilds Group Business. City & Guilds Limited (Registered Company 16513878) is the Awarding Organisation for ILM qualifications.

### Learning resources

There is a range of materials available to support ILM qualifications through our online portal, Walled Garden, and the ILM website. Contact us to find out more.

### Institute of Leadership & Management membership

All ILM learners receive a minimum of 12 months membership of the Institute of Leadership & Management, bringing access to a wealth of resources to support their leadership development.

### Our ethos

Our qualifications combine innovative design with a strong focus on workplace performance. We believe this delivers well-rounded managers with a proven ability to perform to the required standards.