



### ILM Level 3

# Qualifications in Leadership and Management Practice for the Construction and Built Environment Sector (Multiple Pathways)

#### Who are these qualifications for?

**These non-technical qualifications are aimed at team leaders, supervisors, foremen and site managers seeking to gain a thorough understanding of leadership and management principles to effectively lead, supervise and safely manage staff in the built environment and construction industry. Each qualification has the option of a specialist pathway in Nuclear Safety Culture, Tunnelling Supervision or Supervising an Extractive Site to match the skills required by the learner and employer.**

#### Benefits for individuals

- Get a solid grounding in the operation of construction projects and programmes
- Learn site and staff management techniques
- Manage and lead site safety and workplace behaviour
- Develop skills to effectively lead, supervise, and communicate to teams
- A national qualification to support you in obtaining your Academically Qualified Person (AQP) card through the Construction Skills Certification Scheme (CSCS).

#### Benefits for employers

- Ensure best practice in people and site management
- Safer and more efficient use of physical, fiscal and human resources
- Managers with proven application of skills for tenders and major contracts
- Staff who meet the technical and competence needs of programmes and projects
- Grant funded by C-Skills.

The units in these qualifications are designed to equip learners with core skills to drive projects and programmes of work in line with the needs of employers and contractors. Learners are able to take a number of pathways through their qualification – a generic route looking at delivery of site operations or specialist route in Nuclear Safety Culture, Supervision in Tunnelling Environments or Supervising an Extractive Site Safely. The Award pathways consist of two units – where a specialism can be selected in the second unit.

Certificate pathways provide learners with additional units in areas such as understanding commercial awareness and managing development. And at Diploma level there is an additional set of optional units for learners to further develop management skills and improve their operational performance in the workplace.

#### Progression

Successful completion of these qualifications can lead to a range of progression options including the following:

- ILM Level 3 Qualifications in Leadership and Management
- ILM Level 4 Qualifications in Leadership and Management
- Advanced Apprenticeship in Construction Site Supervision
- Foundation Degree in Construction Site Management (FdSc)
- Level 6 NVQ in Construction Site Management.

## Qualification overview

Qualification title	Credit value	Total qualification time	Structure
<b>Leadership and Management Practice for the Construction and Built Environment Sector Award</b> QAN: 601/5583/8	7/8 credits	70 hours	<ul style="list-style-type: none"> <li>● 1 hour induction</li> <li>● At least 2 hour tutorial support</li> <li>● Minimum of 7 or 8 credits depending on the pathway.</li> <li>● Two units from Group 1. Unit 8626-300 is mandatory for all pathways. Then choice of 8626-301, 8626-315, 8626-316 or 8626-317.</li> </ul>
<b>Leadership and Management Practice for the Construction and Built Environment Sector Certificate</b> QAN: 601/5584/X	15/17 credits	150 hours	<ul style="list-style-type: none"> <li>● 2 hour induction</li> <li>● At least 4 hours tutorial support</li> <li>● Minimum of 15 or 17 credits depending on the pathway.</li> <li>● Two units from Group 1. Unit 8626-300 is mandatory for all pathways. Then choice of 8626-301, 8626-315, 8626-316 or 8626-317.</li> <li>● Additional credits from Group 2 to make up the required minimum**</li> </ul>
<b>Leadership and Management Practice for the Construction and Built Environment Sector Diploma</b> QAN: 601/5589/9	37 credits	370 hours	<ul style="list-style-type: none"> <li>● 2 hour induction</li> <li>● At least 7 hours tutorial support</li> <li>● Two units from Group 1. Unit 8626-300 is mandatory for all pathways. Then choice of 8626-301, 8626-315, 8626-316 or 8626-317.</li> <li>● Six mandatory units from Group 2</li> <li>● Additional credits from Group 3</li> </ul>

\*Refer to table below for unit details \*\*Credits from Group 3 units will not be counted towards the completion of the Certificate

## Rules of combination

### Award

- Two units from Group 1 where unit 8626-300 is mandatory for all pathways. Then choice of 8626-301, 8626-315, 8626-316 or 8626-317.

### Certificate

- Two units from Group 1 where unit 8626-300 is mandatory for all pathways. Then choice of 8626-301, 8626-315, 8626-316 or 8626-317.
- Additional credits from Group 2 to make up the required minimum

### Diploma

- Two units from Group 1 where unit 8626-300 is mandatory for all pathways. Then choice of 8626-301, 8626-315, 8626-316 or 8626-317.
- Six mandatory units from Group 2
- Additional credits from Group 3

## Overview of units

### Group 1

Reference	Unit title	Level	CV*	GLH**	Mandatory***
8626-300	Leadership and Management Practice for the Construction and Built Environment Sector	3	3	14	A C D
<b>Generic pathway</b>					
8626-301	Delivery of Site Operations and Logistics	3	4	14	A C D
<b>Nuclear Safety Culture pathway</b>					
8626-315	Nuclear Safety Culture	3	4	14	A C D
<b>Supervision in Tunnelling Environments pathway</b>					
8626-316	Supervision in Tunnelling Environments	3	5	6	A C D
<b>Supervising an Extractive Site Safely pathway</b>					
8626-317	Supervising an Extractive Site Safely	3	4	15	A C D

\*Credit value \*\*Guided learning hours \*\*\*A=Award C=Certificate D=Diploma

## Group 2

Reference	Unit title	Level	CV*	GLH**	Mandatory***
8626-301	Delivery of Site Operations and Logistics	3	4	14	D
8626-302	Understanding Commercial Awareness	3	3	14	D
8626-303	Handling Difficult Situations	3	3	14	D
8626-304	Reading and Executing a Short-Term Programme	3	4	14	D
8626-305	Achieving Performance Through People	3	4	14	D
8626-400	Managing Own Personal and Technical Development	4	3	9	D

\*Credit value \*\*Guided learning hours \*\*\*A=Award C=Certificate D=Diploma

## Group 3

Reference	Unit title	Level	CV*	GLH**
8626-200	Developing Yourself as a Team Leader	2	1	6
8626-201	Improving Performance of the Work Team	2	1	6
8626-202	Planning and Monitoring Work	2	2	8
8626-203	Developing the Work Team	2	1	6
8626-204	Briefing the Work Team	2	1	6
8626-205	Leading Your Work Team	2	2	6
8626-206	Building an Awareness of Waste Management	2	2	9
8626-207	Diversity in the Workplace	2	1	6
8626-306	Understanding the Induction of New Staff in the Workplace	3	1	3
8626-307	Understanding Training and Coaching in the Workplace	3	2	7
8626-308	Understanding Organising and Delegating in the Workplace	3	1	4
8626-309	Managing Workplace Projects	3	2	7
8626-310	Understanding Sustainability and Environmental Issues in an Organisation	3	3	10
8626-311	Understanding Security Measures in the Workplace	3	2	7
8626-312	Solving Problems and Making Decisions	3	2	9
8626-313	Giving Briefings and Making Presentations	3	2	4
8626-314	Understanding How to Manage the Efficient Use of Materials and Equipment	3	2	7
8626-315	Nuclear Safety Culture	3	4	14
8626-401	Understanding the Management Role to Improve Management Performance	4	4	15
8626-402	Planning and Leading a Complex Team Activity	4	4	6

\*Credit value \*\*Guided learning hours

### Contact ILM

The ILM Customer Service Team is dedicated to providing the very best in customer care. If you need guidance on any aspect of leadership and management development, whether at an individual or organisational level, contact ILM.

**T 01543 266867**

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All ILM qualifications are awarded by the City and Guilds of London Institute, which was founded in 1878 and is incorporated by Royal Charter.

### Learning resources

There is a range of materials available to support ILM qualifications through our online portal, Walled Garden, and the ILM website. Contact us to find out more.

### Institute of Leadership & Management membership

All ILM learners receive a minimum of 12 months membership of the Institute of Leadership & Management, bringing access to a wealth of resources to support their leadership development.

### Our ethos

Our qualifications combine innovative design with a strong focus on workplace performance. We believe this delivers well-rounded managers with a proven ability to perform to the required standards.