Who are these qualifications for?
The Award in Introduction to Mentoring Skills aims to equip team leaders and aspiring first time managers with the skills and knowledge to understand and undertake effective mentoring to aid their own personal development. This will enable them to move into supervisory and management roles later with greater ease.

Benefits for individuals
- Develop an understanding of the role and nature of mentoring
- Utilise mentoring skills to reflect on your own performance – learn key listening and questioning techniques
- Understand how to organise mentoring activities – plan for effective mentoring sessions
- Reflect on your own performance – define the goals, progress and actions needed to improve

Benefits for employers
- Give team leaders and aspiring first time managers the skills they need to progress and develop
- Develop a mentoring culture in your organisation by introducing key mentoring skills and techniques

There are two mandatory units in the Award. ‘Understanding Mentoring’ helps learners to develop an understanding of the role and nature of mentoring, while ‘Developing Mentoring Skills’ enables learners to undertake mentoring to reflect on their performance and identify areas for improvement.

Progression
Successful learners will be able to progress to other qualifications such as:
- ILM SCQF Level 6 Qualifications in Coaching
- ILM SCQF Level 6 Qualifications in Leadership and Management
Qualification overview

<table>
<thead>
<tr>
<th>Qualification title</th>
<th>Credit value</th>
<th>Total qualification time</th>
<th>Structure</th>
</tr>
</thead>
</table>
| SCQF Level 5 Award in Introduction to Mentoring Skills   | 5 credits    | 30 hours                 | ● One hour induction  
● At least two hours tutorial support  
● Two mandatory units* |

*Refer to table below for unit details

Rules of combination

● Learners must achieve a total of 5 credits from the 2 mandatory units to achieve this qualification.

Overview of units

<table>
<thead>
<tr>
<th>Reference</th>
<th>Unit title</th>
<th>SCQF Level</th>
<th>CV*</th>
<th>GLH**</th>
</tr>
</thead>
<tbody>
<tr>
<td>8823-500</td>
<td>Understanding Mentoring</td>
<td>5</td>
<td>2</td>
<td>7</td>
</tr>
<tr>
<td>8823-501</td>
<td>Developing Mentoring Skills</td>
<td>5</td>
<td>3</td>
<td>7</td>
</tr>
</tbody>
</table>

*Credit value  **Guided learning hours

Contact ILM

The ILM Customer Service Team is dedicated to providing the very best in customer care. If you need guidance on any aspect of leadership and management development, whether at an individual or organisational level, contact ILM.

T 01543 266867  
E customer@i-l-m.com

Learning resources

There is a range of materials available to support ILM qualifications through our online portal, Walled Garden, and the ILM website. Contact us to find out more.

Institute of Leadership & Management membership

All ILM learners receive a minimum of 12 months membership of the Institute of Leadership & Management, bringing access to a wealth of resources to support their leadership development.

Our ethos

Our qualifications combine innovative design with a strong focus on workplace performance. We believe this delivers well-rounded managers with a proven ability to perform to the required standards.