



ILM Level 4

Certificate in Leadership and Management for FE Managers

Who is this qualification for?

The ILM Level 4 Certificate in Leadership and Management for FE Managers has been designed to provide ILM's expertise direct to Further Education (FE) institutions. It provides management and leadership training to first line managers or supervisors who have significant technical ability in their subject field but perhaps lack the knowledge and skills required to effectively manage and provide leadership for their direct reports.

Benefits for individuals

- Learn the core skills you need to motivate, manage and develop a team
- Gain the confidence to deal with issues such as conflict in the team
- Get practical techniques to tackle a range of management tasks
- Achieve a nationally recognised qualification.

Benefits for employers

- Motivated and competent first line managers
- Workplace-based learning to ensure new skills are transferred direct to the business
- Flexibility to customise the qualification to suit individual and organisational needs.

Learners complete four mandatory units in this qualification covering a wide range of management and leadership skills, knowledge and understanding. These include communication, providing direction and leadership, and getting results – from problem-solving to planning and monitoring workloads.

The qualification allows learners to pick up relevant topics through internally and externally delivered CPD training sessions and then gain unit credit by completing the assessment tasks at their own pace. Completion of the four mandatory units then allows the learner to claim for the certificate.

Progression

Successful learners can progress to a range of qualifications including:

- ILM Level 4 Award or Certificate in Leadership and Management
- ILM Level 5 Award, Certificate or Diploma in Leadership and Management
- ILM Level 5 Diploma in Principles of Leadership and Management
- ILM Level 4 Certificate or Diploma in Coaching and Mentoring.

Qualification overview

Qualification title	Credit value	Total qualification time	Structure
ILM Level 4 Certificate in Management and Leadership for FE Managers QAN: 601/3409/4	16 credits	160 hours	<ul style="list-style-type: none"> ● At least one hour induction ● At least two hours tutorial support ● Four mandatory units*

*Refer to table below for unit details

Rules of combination

- 4 Mandatory units (total credit value of 16)

Overview of units

Reference	Unit title	Level	CV*	GLH**
8615-400	Understanding the Management Role to Improve Management Performance	4	4	15
8615-401	Developing People in the Workplace	4	5	21
8615-402	Understanding Financial Management	4	3	12
8615-403	Managing the Analysis of Secondary Data	4	4	15

*Credit value **Guided learning hours

Contact ILM

The ILM Customer Service Team is dedicated to providing the very best in customer care. If you need guidance on any aspect of leadership and management development, whether at an individual or organisational level, contact ILM.

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All ILM qualifications are awarded by the City and Guilds of London Institute, which was founded in 1878 and is incorporated by Royal Charter.

Learning resources

There is a range of materials available to support ILM qualifications through our online portal, Walled Garden, and the ILM website. Contact us to find out more.

Institute of Leadership & Management membership

All ILM learners receive a minimum of 12 months membership of the Institute of Leadership & Management, bringing access to a wealth of resources to support their leadership development.

Our ethos

Our qualifications combine innovative design with a strong focus on workplace performance. We believe this delivers well-rounded managers with a proven ability to perform to the required standards.